



2010 HB 55 Training Registration Form

To register, complete this form and mail, fax or e-mail to:
Scott Martin, Director of Member Services
400 Englewood Drive, Frankfort, KY 40601
Phone: 800-264-5226 (502) 223-7667 Fax: (502) 234-5085
e-mail: pamela.bollinger@kaco.org

Please type or print clearly:

Name: _____ Title: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

- **Registration fee:** All day workshop - \$85.00. Please make checks payable to: **County Officials Leadership Institute**
- **DISCOUNTED RATE:** \$65.00 **if payment is received with registration form** at least seven (7) business days in advance of the workshop date.
- **To cancel** your registration and **receive a refund**, you must **cancel in writing via fax or e-mail** at least seven (7) business days in advance of the workshop. Otherwise, you are still responsible for the **full** registration fee.
- **NO - SHOWS:**
 Officials who prepay for workshops and DO NOT attend forfeit registration fee.
 Officials who R.S.V.P attendance and DO NOT show will be billed \$85.00.
- If KACo must cancel a workshop, those registered will be notified in advance, to the extent possible, and your money refunded.
- If you have an outstanding balance from prior years, you will not be permitted to register for workshops.
- **This form is confirmation of your registration.** You **will not** receive a separate confirmation.
- All workshops start at **9:00 a.m** in the time zone in which they are held.

Signature of City Official or Preparer: _____

PAYMENT OPTIONS

Payment enclosed

Bill to:
 City County Other: _____

Visa MasterCard Am. Express

Acct #: _____

Exp. Date: ____/____

Cardholder Name (PRINT)

Cardholder Signature

Mark (X) the workshops you will attend.

Planning & Zoning (8 hrs)

- ___ May 5 – Cave City Convention Center, Cave City
- ___ June 3 – Morehead Convention Center, Morehead
- ___ July 22 – KACo Offices, Frankfort
- ___ August 5 – KY Dam Village, Gilbertsville
- ___ September 21 – Cumberland Valley ADD, London